



In The State Court of Chatham County

400 W. OGLETHORPE AVE, SUITE 127, SAVANNAH, GEORGIA 31401

www.statecourt.org · Ph (912) 652-7224 · FAX (912) 652-7229 · clerk@statecourt.org

State of Georgia

Criminal Case # _____

CRN _____

Versus

Defendant

PRAECIPE

David A. Wood, Clerk of State Court of Chatham County, Georgia, please SUBPOENA by authority of the STATE OF GEORGIA in the above cited case, the following witness(es) for the _____.

<i>Name & Address</i>	<i>Witness 1</i>	<i>Witness 2</i>
<i>Service Instructions, if necessary - 1</i>		<i>Service Instructions, if necessary - 2</i>
<i>Name & Address</i>	<i>Witness 3</i>	<i>Witness 4</i>
<i>Service Instructions, if necessary - 3</i>		<i>Service Instructions, if necessary</i>

to appear in the State Court of Chatham County before the Honorable _____
on _____ at _____ M in Courtroom _____ for a _____.

Signature of Requesting Attorney

Requesting Attorney _____

Printed Name

Processing Deputy Clerk : Date Issued:

Telephone _____

This form may be FILLED IN, PRINTED or CLEARED using a free ADOBE READER.
All other actions require the ADOBE WRITER, Ver 7.0 available at www.adobe.com

Print	Clear	E-Mail	Save As
r- Praecipe For Criminal Subpoena - 02-06			



IN THE STATE COURT OF CHATHAM COUNTY

Chatham County Courthouse 400 W. Oglethorpe Ave., Suite 127, Savannah, GA 31401 clerk@statecourt.org

CRIMINAL SUBPOENA

To:

Case # _____

CRN _____

YOU ARE HEREBY COMMANDED, that laying all other business aside, you are to be and appear in the State Court of Chatham County before the Honorable _____ in Courtroom _____ and there be at _____ M on _____ to be sworn as a witness in the above shown case at a _____.

in the matter of:

State of Georgia

Vs

Further, you are required to attend from day to day and from term to term until this matter is disposed. **HEREIN FAIL NOT** under penalty of law by authority of the Honorable _____, Judge, State Court of Chatham County, Georgia.

Date of Issue: _____

David A. Wood

David A. Wood, Clerk of Court

Valid upon signature of the Deputy Clerk

BY: _____, Deputy Court Clerk

Please check for the latest WITNESS INFORMATION on this case after 5PM on the day prior to the hearing at (912) 652-7327 OR [HTTP://WWW.CHATHAMCOUNTY.ORG/VWAPLINE.ASP](http://WWW.CHATHAMCOUNTY.ORG/VWAPLINE.ASP)

If you have any questions, please contact Attorney, _____ at _____



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Subpoena #

Preacipe Set - Criminal Supboena 4



RETURN OF SERVICE - SUBPOENA

IN THE STATE COURT OF CHATHAM COUNTY STATE OF GEORGIA

**Report of Service for
State Court SUBPOENA addressed to:**

State of Georgia

Vs

YOU ARE HEREBY COMMANDED, that laying all other business aside, you are to be and appear in the State Court of Chatham County before the Honorable _____ in Courtroom _____ and there be at _____ M on _____ and there sworn as a witness in criminal case numbered R _____ for a _____.

Issued on _____ by the Clerk of Court, State Court of Chatham County.

☐ **DECLARATION OF SERVICE BY SHERIFF'S DEPUTY:** I certify that I am a duly sworn Deputy Sheriff of Chatham County and hereby report the following service for the person named above.

☐ **DECLARATION OF SERVICE BY PRIVATE PROCESS SERVER** I do hereby certify that I am not a party to the above cause of action, I am not younger than 18 years of age, and that I have been appointed for this Honorable Court as a permanent, certified process server pursuant to OCGA 9-11-4 (c). I hereby report service results for the person named.

☐ **PERSONAL SERVICE:** Service was perfected upon the person named above.

☐ **RESIDENTIAL SERVICE:** Service was perfected upon, _____ a person, residing within the premises indicated above.

☐ **CORPORATE SERVICE:** I served the above described subpoena at _____, a corporation, in person to _____, the _____, an officer of the corporation.

☐ **TACKED AND MAILED SERVICE:** I executed the above described subpoena by tacking a copy on the door at the above address and also by depositing a copy thereof in the United States mail in a properly addressed envelope with sufficient postage affixed thereto.

☐ **MAILED SERVICE:** This is to certify that I served this subpoena by depositing a copy thereof in the United States mail, in an envelope properly addressed, with adequate postage affixed thereon.

No Service

☐ **DILIGENT SEARCH** Diligent search was made BUT the person named above was not to be found in this jurisdiction, Chatham County, Georgia

Signature

Date

Process Server

Please Print

Special Instructions for Service

Notes:

Subpoena #: _____

Criminal Return of Service - 02-06



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